

## This Leaflet and the Community Emergency Plan

The objective of this leaflet is to **let everyone know what to do** and who to contact in the event of an emergency.



Burstall has prepared a **Community Emergency Plan** and has based this on guidance and templates from Babergh. These documents provide lots of information on how to deal with emergencies and how to contact the various support organisations. By being prepared and knowing who to contact the intent is that Burstall will be more effective in mitigating the impact of any future emergency.

## When to Call 999



If there is **ANY threat to life**, dial 999. If there is no perceived threat to life, but you have information that may help the emergency services, please dial 101.



## Possible Emergencies in Burstall

**Likely emergencies** could be due to weather or accident causing disruption to services – power, communications, water etc. Emergencies could also disrupt travel with blocked roads. However, the scope of the Emergency Plan covers **all forms of emergency**.



Burstall has a good **community spirit** and by working with our neighbours through an emergency we should be able to **meet the needs of those impacted** especially vulnerable people.

## Community Emergency Plan

The Government recognise that emergencies happen, and that communities are more effective in dealing with them if they are prepared. They produced guidance and templates to help communities develop their own **Community Emergency Plan**.

The Burstall Community Emergency Plan identifies an **Emergency Team** who co-ordinates community activities during an emergency by assessing the situation and mobilising local resources. The team also maintains links with the emergency services, local authority etc. The following people have agreed to work as Emergency Team contacts:

Andrew Kerrison	01473 652385	07802 867134
Barry Gasper	01473 652396	

Carol Mayston	01473 652435	
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By having an identified team and an agreed plan it is intended that communications will be quicker, responses will be more appropriate, and consequently the impact on the village will be mitigated.

If necessary, the team may use an **Incident Room** to coordinate activities. This will most likely be the Pavilion, or a room in the Village Hall.



The Village Hall may be used as a **Rest Centre** to provide emergency shelter if required.



The Community Emergency Plan, the latest version of this leaflet, and updates on any emergency will be provided on the village web site:

<http://burstall.onesuffolk.net/>.

In the event of a major incident, the multi-agency Suffolk Resilience Forum (SRF) is the group that provides strategic / tactical and operational guidance and support on the planning:

[www.suffolkresilience.com](http://www.suffolkresilience.com)

## Dealing with an Emergency

**KEEP  
CALM  
BE SAFE  
AVOID  
DANGER**

Dealing with an emergency requires keeping calm and following some simple rules / questions:

- Do not put yourself in danger trying to help
- Is there a threat to life? - Call 999
- Can my information assist the emergency services? - Call 101
- Does the emergency affect the village? - Contact the Emergency Team (numbers above)
- Are any of the Useful Contacts appropriate?

## Activating the Emergency Plan

Activating the Emergency Plan simply means that there is an agreed need for the **Emergency Team** to coordinate activities and to call upon local resources as appropriate and in accordance with the plan.

The Plan may be activated by the Emergency Team having assessed the situation. In case of a major incident it may also be activated by the Local Authority, the Joint Emergency Planning Unit or the Emergency Services.

If activated in response to a request from Babergh, JEPU or Emergency Services, certain authorised activities are covered by Babergh's liability insurance (or that of the responding agency). The use of motor vehicles is not covered and individuals need to ensure they have adequate cover. The Emergency Team will

be able to clarify cover on specific activities and situations.

The local authority should be advised of activation at the earliest opportunity. This will normally be done by one of the **Emergency Team**. However, if none of the Emergency Team are available, contacts are below.

- **Babergh** - Office hours: 0300 123400, out of hours: 0808 168 7794 - ask for the duty manager.
- **Emergency Planning Officers** - Office hours: Steve Henthorn: 01284 758460 / 07920 466340, or Claire Weller: 01284 758461 / 07776 481787.
- **Suffolk Joint Emergency Planning Unit (JEPU)** - Office hours: 01473 265321, 24x7: 01473 433444

For major incidents, all information must be communicated via Babergh in a coordinated and controlled manner.

For more on **Emergency Planning in Babergh** go to:

[www.babergh.gov.uk/communities/emergency-planning/](http://www.babergh.gov.uk/communities/emergency-planning/)

## Emergency Volunteers

If you would like to volunteer your help or equipment (eg. plumber, electrician, chain saw etc.) in the event of an emergency please contact the author (below).

Name	Help / Equipment	Contact

## Contact

The author of this leaflet (and the Emergency Plan) is Andrew Kerrison: 01473 652385 / 07802 867134, or [andrew.kerrison1@btinternet.com](mailto:andrew.kerrison1@btinternet.com).

If you have a question, or suggestion to improve either the leaflet or the plan please contact Andrew.

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# Emergencies in Burstall



## Useful Contacts

- **ANY threat to life, dial 999**
- Suffolk **Police** HQ (non-emergency): 101 or search the internet for "Contact Suffolk Police"
- **Crimestoppers**: 0800 555 111
- Suffolk **Fire** and Rescue Service (non-emergency): 01473 260588
- **Electricity** (UK Power Network East of England): 105 (power cut), or 0800 31 63 105
- **Gas** Emergency Services: 0800 111 999
- Anglian **Water** emergencies: 03457 145 145. Any leak: 0800 771 881.
- Environment Agency **Floodline**: 0345 988 1188 or email [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)
- **Suffolk Highways**: 0345 606 6171 or [www.highwaysreporting.suffolk.gov.uk](http://www.highwaysreporting.suffolk.gov.uk)
- **Trunk Roads** (A14, A12) - Highways Agency: 0300 123 5000
- **Environment** Agency Incident: 0800 80 70 60
- **Children & Adult Care Services**: 0808 800 4005. Out of hours: 01473 433444  
NSPCC: 0808 800 5000, Childline: 0800 1111

- **BBC Radio Suffolk:** 01473 250000 On-air - call a show: 01473 212121 email [radiosuffolk@bbc.co.uk](mailto:radiosuffolk@bbc.co.uk)  
<http://www.bbc.co.uk/radiosuffolk>
- **Weather:** [www.metoffice.gov.uk](http://www.metoffice.gov.uk)