

## Explanation of variances – pro forma

Name of smaller authority: **Burston Parish Council**

County area (local councils and parish meetings only): Babergh

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,574	14,354				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7,362	7,193	-169	2.30%	NO		
3 Total Other Receipts	0	2,279	2,279				£375.96 recoverable VAT / £999.00 County Council grant for purchase of a commemorative coronation bench / £200.00 Care Suffolk contribution to legal costs / £704.00 Bramford Parish Council contribution to legal costs
4 Staff Costs	2,124	3,510	1,386	65.25%	YES		hours worked by the Parish Clerk increased due to local planning issues
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,458	8,387	5,929	241.21%	YES		£1,354 spent on commemorative coronation project / £2,326 more on grass cutting costs (22/23 was a heatwave season causing the grass not to grow) / £1,608 legal fees associated with planning issues / £133, 2023 election costs / £355 more than 2022/23 on VAT costs associated with the coronation project / £180 contribution to Clerk's home broadband costs (new for 23/24)
7 Balances Carried Forward	14,354	11,929				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	14,354	11,929				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	5,660	6,560	900	15.90%	YES		£900 commemorative coronation bench purchased
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable