

BURSTALL PARISH COUNCIL MEETING

Monday, 12 September 2022, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Monday, 12 September 2022**, scheduled for 7.30pm, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 2 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 3 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 5 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Parish Council meeting held 11 July 2022
- 6 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Parish Council meeting held 11 July 2022
- 7 **PLANNING:**
 - i) To **CONSIDER** planning applications and to NOTE any planning decisions, including any received after the publication of this notice
 - ii) Application DC/21/00060, Enso Solar Farm Application: re-consultation relating to amended scheme documents submitted 11 August 2022
- 8 **FINANCE:**
 - i) to **APPROVE** the following payments:

21. Mr S Fordham, jubilee celebrations	LGA 1972, s139	£24.87
22. Mr K Raby, jubilee celebrations	LGA 1972, s139	£19.48
23. Mrs A Day, jubilee celebrations	LGA 1972, s139	£155.34
24. Mrs S Frankis, HP ink July 2022	LGA 1972, s139	£2.99
25. Information Commissioner's Office	LGA 1972, s139	£35.00
26. Mrs S Frankis, July salary	LGA 1972, ss101,111,112	£181.32
27. Mrs S Frankis, HP ink August 2022	LGA 1972, s139	£2.99

- ii) to **AGREE** the July and August 2022 Budget and Precept Reports and Bank Statement Balances

9 **ROLES AND RESPONSIBILITIES:**

- i) to appoint a councillor to assist Cllr Kerrison as an initial reviewer of planning applications
- ii) village hall liaison councillor

10 **STANDING ORDERS:** to **ADOPT** revised and updated version, including number 3(x): to increase the length of time of a meeting.

11 **RECORDS MANAGEMENT AND DOCUMENT RETENTION POLICY:** to **ADOPT** an updated Records Management and Document Retention policy

12 **CIVILITY and RESPECT PLEDGE:** to **AGREE** to sign the SLCC / NALC 'Civility and Respect Pledge'

13 **DIGNITY at WORK POLICY:** to **ADOPT** a 'Dignity at Work' policy (replacing the Burstall Parish Council 'Bullying and Harassment' policy)

14 **SPROUGHTON BURIAL GROUND COMMITTEE:** to **RECEIVE** update on request for meeting

15 **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 7 November 2022

16 **MATTERS RAISED BY MEMBERS:** to **CONSIDER** matters raised by members

Sue Frankis, Clerk to the Parish of Burstall, email: burstall.pc@btinternet.com
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