

BURSTALL PARISH COUNCIL MEETING

Wednesday, 10th January 2024

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 10th January 2024**, scheduled for 7.30pm, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to **RECEIVE and APPROVE** apologies for absence
- 2 **DISPENSATIONS:** to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests
- Public Forum:
- 3 **COMMENTS:** to **CONSIDER** comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to **RECEIVE** the reports from the County and District Cllrs
- 5 **MINUTES:** to **RECEIVE and CONFIRM** the minutes of the Parish Council meeting held 8th November 2023
- 6 **MATTERS ARISING:** to **CONSIDER** matters arising from the minutes of the Parish Council meeting held 8th November 2023
- 7 **PLANNING:** to **CONSIDER** planning matters, and to **AGREE** any actions
- 8 **FINANCE:**
 - i) to **APPROVE** the December 2023 and January 2024 Schedule of Payments
 - ii) to **AGREE** the November and December 2023 Budget and Precept Reports
 - iii) to **AGREE** the Clerk's Hourly Rate Increase in Accordance with NALC advice and to **AGREE** to Backdate the Increase to 1st April 2023
 - iv) to **AGREE** to transfer £437.59 from Staff Costs Reserve to 2023/24 budget heading 'Clerk's Salary'; to vire £181.92 from 2023/24 budget heading 'General Reserve' and £28.08 from 2023/24 budget heading 'Training' to 2023/24 budget heading 'Grass Cutting'

- v) to **AGREE** the 2024/25 budget and precept
- vi) **CPRE MEMBERSHIP:** to **AGREE** the Annual CPRE Membership
- 9 **EMERGENCY PLAN:** to undertake a review of the Parish Council Emergency Plan
- 10 **GRIT BIN:** to **CONSIDER** Parishioner Request for a Grit Bin to be Installed by the Church and Church Hill; to **AGREE** to Purchase a Grit Bin
- 11 **D-DAY 80 COMMEMORATIONS,** as requested by Cllr K Raby
- 12 **TO AGREE THE DATES OF THE 2024/25 PARISH COUNCIL MEETINGS AND THE 2024 ANNUAL PARISH MEETING:** 8th May 2024, Annual Parish Meeting and Annual Parish Council Meeting
10th July 2024
11th September 2024
13th November 2024
8th January 2025
12th March 2025
- 13 **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 10th January 2024
- 14 **MATTERS RAISED BY MEMBERS:** to **CONSIDER** matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall
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