

# BURSTALL PARISH COUNCIL MEETING

Wednesday, 12<sup>th</sup> July 2023

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 12<sup>th</sup> July 2023**, scheduled for 7.30pm, when the following business will be transacted.

*Mrs S Frankis*

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

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## AGENDA

- 1 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 2 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests

Public Forum:

- 3 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 5 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Annual Parish Council meeting held 10<sup>th</sup> May 2023
- 6 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Annual Parish Council meeting held 10<sup>th</sup> May 2023
- 7 **PLANNING:** to CONSIDER planning matters, and to AGREE any actions, including Enso Application DC/23/02118 and Appeal AP/23/00037, and instruction of Richard Buxton solicitor

8 **FINANCE:**

i) to APPROVE the following payments:

P13. Mrs S Frankis, postage (LGA 1972, s139)	£7.65
P14. Mrs S Frankis / HP Ink (LGA 1972, s139)	£2.99
P15. Mrs S Frankis / Broadband (LGA 1972, s139)	£15.00
P16. Nosegay (LGA 1972, s139)	£420.00
P17. Mrs S Frankis / Zoom (LGA 1972, s139)	£143.88
P18. Mrs S Frankis, May Salary (LGA 1972, ss101,111,112)	£332.89
P19. Richard Buxton solicitors, LGA 1972, s139	£500.00
P20. Mrs S Frankis / HP Ink (LGA 1972, s139)	£5.99
P21. Richard Buxton solicitors (LGA 1972, s139)	£493.60

P22. Nosegay (LGA 1972, s139)	£420.00
P23. Mrs S Frankis, June Salary (LGA 1972, ss101,111,112)	£443.29
P 24. Mrs S Frankis / Broadband (LGA 1972, s139)	£15.00

ii) to AGREE the May and June 2023 Budget and Precept Reports

iii) to AGREE to transfer £828.00 from General Reserve to 2023/24 budget heading 'Legal Fees'

- 9 To **ADOPT** a Safeguarding Policy
- 10 To **ADOPT** revised Standing Orders
- 11 To **ADOPT** revised Financial Regulations
- 12 To **AGREE** the Effectiveness of the Internal Audit
- 13 **DISPOSAL OF DOCUMENTS:** to AGREE to dispose of documents in accordance with the Burstall Parish Council Document Retention Policy
- 14 **NEXT MEETING:** to CONFIRM the date and time of the next Parish Council meeting, 13<sup>th</sup> September 2023
- 15 **MATTERS RAISED BY MEMBERS:** to CONSIDER matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall

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