

BURSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 12th July 2023, 7.34pm at Burstall Village Hall

Present: Cllr N Fiske, Cllr A Kerrison, Cllr S Main, Cllr L Raby

In attendance:

Mrs S Frankis, Clerk & RFO to Burstall Parish Council

The meeting was chaired by Cllr Kerrison.

296 APOLOGIES: to RECEIVE and APPROVE Apologies for Absence

Apologies were received from Cllrs Cooper, Gasper, Godfrey and Rawlings for their absences due to personal commitments, and from Cllr K Raby for his absence due to illness.

The Council unanimously agreed to approve all the apologies received.

297 DISPENSATIONS: to RECEIVE Declarations of Interest and/or to APPROVE such Dispensation Requests

None were received.

298 COMMENTS: to RECEIVE Comments from Residents of the Parish on Current Agenda Items

None were received.

299 REPORTS: to RECEIVE the Reports of the County and District Councillors

None were received.

300 MINUTES: to RECEIVE and CONFIRM the Minutes of the Parish Council Meeting held on 10th May 2023

The minutes of the Annual Parish Council meeting held on 10th May 2023, having been circulated to the Council prior to the meeting, were confirmed as an accurate record of the meeting.

301 MATTERS ARISING: to CONSIDER Matters Arising from the Minutes of the Parish Council Meeting held on 10th May 2023

There were no matters arising.

302 PLANNING: to CONSIDER Planning Matters, and to AGREE any Actions, including the Enso Application DC/23/02118 and Appeal AP/23/00037, and Instruction of Richard Buxton Solicitor

ENSO Application DC/23/02118 and Appeal AP/23/00037

Cllr Main presented a comprehensive update on the status of planning application number DC/23/02118 and Appeal AP/23/00037. The Appeal is scheduled to start on 15th August 2023 and to last for three days; the venue is to be announced.

Richard Buxton solicitors have been engaged; the costs are to be shared with Bramford Parish Council.

The Council unanimously agreed to delegate decision making powers associated with planning application numbers DC/20/05895 and DC/23/02118 to Cllrs Gasper, Godfrey, Main and the Clerk, who will in-turn update and report back to the Council.

Application DC/23/02388; Hall Lane, Burstall

The Clerk advised that a Street Furniture Licence to install a bench to commemorate the Coronation of King Charles III on the verge at Hall Lane, has been granted by Suffolk County Council to the Parish Council. The

bench is due to be delivered shortly and an Oak tree, to be planted at the site, has been sourced; Buckingham Palace has been notified of the Council's intentions.

On notification, of the issuance of the Licence, to the Babergh District Council Planning Officer, assigned to planning application DC/23/02388, the Clerk was advised by him that permission is to be granted to 'EE' to install a mast at the same site. Following an exchange of emails between the Officer and the Clerk, he ended his last email with the following:

"Whilst I haven't been through the regs with the application details yet, I cannot see a reason that it would not comply with the regulations as set out".

It should be noted he had already advised permission was to be granted, despite his acknowledgement that he hadn't checked the application against regulations. This leaves the Parish Council to question if parishioners and statutory consultee comments are being considered by officers when they are determining planning applications, as well as the application meeting the BMSDC JLP Policies and statutory regulations.

District Cllr Busby has been made aware of the matter and has been asked to insist that the Notification of Approval, due to be granted and published on 14th July 2023, be stopped.

National Grid: Bramford to Twinstead Reinforcement – Development Consent Order (Pre- Examination Phase)

Mr J Foster is drafting a Relevant Representation on behalf of the Parish Council, which will ensure the Council is informed of the progress of the Examination. The Council gave a vote of thanks to Mr J Foster for his continuing support to the Parish Council.

National Grid: Norwich to Tilbury Project

Cllr Kerrison advised a further round of consultation is due to be held shortly.

Planning Application DC/23/03189

The Council unanimously agreed not to submit a comment as it has no objection to the proposal.

303 FINANCE:

(i) to APPROVE Payments

The Council unanimously approved the following payments:

P9. Heelis & Lodge, internal audit (LGA 1092, s139)	£160.00
P10. Nosegay, grass cutting (LGA 1972, S139)	£420.00
P11. Zurich Municipal, insurance (LGA 1972, s139)	£241.00
P12. Mrs S Frankis, April salary (LGA 1972, ss101,111,112)	£230.91
P13. Mrs S Frankis, postage (LGA 1972, s139)	£7.65
P14. Mrs S Frankis / HP Ink (LGA 1972, s139)	£2.99
P15. Mrs S Frankis / Broadband (LGA 1972, s139)	£15.00
P16. Nosegay (LGA 1972, s139)	£420.00
P17. Mrs S Frankis / Zoom (LGA 1972, s139)	£143.88
P18. Mrs S Frankis, May Salary (LGA 1972, ss101,111,112)	£332.89
P19. Richard Buxton solicitors, LGA 1972, s139	£500.00
P20. Mrs S Frankis / HP Ink (LGA 1972, s139)	£5.99
P21. Richard Buxton solicitors (LGA 1972, s139)	£493.60
P22. Nosegay (LGA 1972, s139)	£420.00
P23. Mrs S Frankis, June Salary (LGA 1972, ss101,111,112)	£443.29
P 24. Mrs S Frankis / Broadband (LGA 1972, s139)	£15.00
P25. Mrs S Frankis / SCC Street Furniture License	£150.00

(ii) to AGREE the May and June 2023 Budget and Precept Reports

The May and June 2023 Budget and Precept Reports, including the bank statement balances, having been circulated to the Council prior to the meeting, were agreed. The bank statement balances were verified by Cllr Kerrison.

(iii) to AGREE to Transfer £828.00 from the General Reserve to a 2023/24 Budget Heading 'Legal Fees'

The Council unanimously agreed to transfer £828.00 from the General Reserve to a 2023/24 budget heading 'Legal Fees'.

304 To ADOPT a Safeguarding Policy

The Council unanimously agreed to adopt the draft Safeguarding Policy, as circulated to the Council prior to the meeting.

305 To ADOPT Revised Standing Orders

The Council unanimously agreed to adopt the revised Standing Orders, as circulated to the Council prior to the meeting.

306 To ADOPT Revised Financial Regulations

The Council unanimously agreed to adopt the revised Financial Regulations, as circulated to the Council prior to the meeting.

307 To AGREE the Effectiveness of the Internal Audit

The Council unanimously agreed the draft Effectiveness of the Internal Audit, as circulated to the Council prior to the meeting.

308 DISPOSAL OF DOCUMENTS: to AGREE to Dispose of Documents in Accordance with the Burstall Parish Council Document Retention Policy

The Council unanimously agreed to dispose of the documents as listed and circulated to the Council, prior to the meeting.

309 NEXT MEETING: to CONFIRM the date and time of the next Parish Council meeting

The next meeting of the Parish Council will be held at on 13th September 2023 at Burstall Village Hall.

310 MATTERS RAISED BY MEMBERS: to CONSIDER Matters Raised by Members

Cllr L Raby asked for an agenda item to agree the refurbishment of the Information Box.

Cllr L Raby asked for an agenda item to consider the overgrown roadside verges and hedges in the village.

There being no other business, the meeting closed at 8.51pm

Signed

Date

Sue Frankis, Clerk to the Parish of Burstall, 24 Church Crescent, Sproughton IP8 3BJ
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