

Burstall Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 20th May 2019

01.19 Election of Chairman/Vice Chairman: Barry Gasper was proposed as Chairman by Andrew Cooper via email and seconded by Jeff Rawlings with all in favour. Andrew Cooper was proposed by Barry Gasper as Vice Chairman and this was seconded by Andrew Kerrison with all in favour.

02.19 Present: Barry Gasper (chair), Mary Smith, Ann Burchnall, Lesley Raby, Keith Raby, Jeff Rawlings, Andrew Kerrison, Nick Fiske, Rupert Catlin & District Cllr David Busby, 4 members of the public and Clerk Jo Brown – All newly elected Parish Councillors completed the Declaration of Acceptance of Office Forms.

03.19. Apologies. Apologies were received from Andrew Cooper

04.19 To approve Minutes of Parish Council Meetings held on 18th March 2019 and 15th April 2019

Minutes of the meeting held on 18th March 2019 had been circulated to all parish councillors and were proposed as a true record by Ann Burchnall seconded by Jeff Rawlings and signed by Barry Gasper

Minutes of the meeting held on 15th April 2019 had been circulated to all parish councillors and were proposed as a true record by Ann Burchnall seconded by Jeff Rawlings and signed by Barry Gasper

05.19. Matters Arising from these minutes:

- 75.18 – Damage to Hall Lane by Serco Lorry – the clerk confirmed that the work will take place on 29th May 2019 all covered under the Insurance company
- 84.18 – Burstall Road Speed Limit – Suffolk Highways require a full assessment of the road and County Cllr Hudson has agreed to pay for this from his Locality Budget. The council were all in agreement to proceed with this. The clerk to proceed with the application and to let the resident know who raised the issue. A discussion was held on the upcoming Wolsey Grange development road closure. All issues have been raised with the developers and the main concern is the increased use of Burstall Lane which is already a rat run. It has been agreed to see what happens in the next few weeks and if necessary, the council will hold an extraordinary meeting to discuss the matter further.

06.19. Declaration of Interest of any item on the agenda:

There were none

07.19. Appointment of Officers:

The following appointments were proposed by Andrew Cooper and seconded by Lesley Raby.

SALC Representative - Jeff Rawlings
Footpath Officer - Ann Burchnall
Red Kiosk Monitor - Lesley Raby
Road Safety Officer - Lesley Raby
Tree Warden - Rupert Catlin
Emergency Planning Officer - Andrew Kerrison
Village Hall Liaison - Keith Raby/Andrew Cooper
PCC Liaison - Nick Fiske
BAPTC Representative - to be decided if needed in the future
Litter - Mary Smith
Website - Jo Brown

08.19. Items raised at the Annual Parish Meeting

The residents raised concerns regarding the latest burglary in the village and would like a meeting with the local Police – it was agreed the clerk will contact the local police and see if they will attend a meeting and also mentioned the police forums and will post this information on the website.

09.19. Reports from County & District Councillors:

No report was received from County Councillor Hudson

David Busby gave the following report:

You will all have seen the council magazine ‘Your Council’ which outlines the achievements over the last 4 years but it only tells part of the story. It doesn’t mention:

- the many hours and thousands of pounds wasted on non-service delivery projects such as devolution, merger, boundary review, leader cabinet and constitutional review.
- The underperformance on getting houses built – especially affordable ones.
- The failure to produce a Local Plan.
- The failure to tackle the growing pressure on the infrastructure.
- The costs of moving the HQ to Ipswich – not just in terms of money but loss of staff and poorer customer access. But that is the past we are more interested in the present and future. The next 4 years are going to be crucial to the council yes, but more importantly to every citizen in the district, especially those that live on the south and west of Ipswich. I hope to get a policy group established within the next few months. We have to come up with a housing delivery plan that gets us houses for local people and local needs; a mix of tenures for affordable housing - rent, buy, shared ownership; more council houses for single people and young families all with a greater focus on quality, energy efficiency and good design including spatial standards. To do this we need to rethink our approach to the Local Plan with far greater emphasis on a ‘bottom-up’ approach i.e. getting each village to outline how and where it would like houses to be built. The plan covers a 15 year period – we don’t need to build them all in year 1 but we do need to have a structured approach to infrastructure delivery.

10.19. Reports from Parish Councillors:

There were none

11.19. Planning

There were no planning applications to discuss.

The question was asked if there was an update on the Battery Storage application – Cllr David Busby agreed to look in to this.

12.19: Finance:

Accounts for payment:

The following payments were approved, and cheques signed:

Cheque No	Payee	Expense	Amount
000399	Jo Brown	Clerk Salary & Expenses	£245.15
000400	SALC	Annual Membership	£135.03
000401	CAS Ltd	Annual Insurance	£196.56

The council received the internal audit report from Heelis and Lodge. The clerk updated the council with the recommendations and confirmed all actions will be completed in line with the accounts. The audited accounts were approved for 2018/19 and the governance statement was signed and the clerk will complete the external audit.

13.19. Correspondence received

None that had not already been circulated via email

14.19: Any other business/items for next agenda.

Councillor Vacancy – Nadia Eustace a resident in Burstall for a number of years would like to be considered was proposed by Ann Burchnall and seconded by Lesley Raby. Nadia Eustace completed the declaration form and the clerk will forward the relevant documents.

The issue was raised and in line with the recent security issues in the village, that there has been a number of vehicles going down Hall Lane, when it is a no through road. The residents have put up a “Private” sign but would like a No Through single lane track no turning facility at the Junction to Hall Lane. All were in favour and the clerk will go through highways for the application.

The issue of dog mess along Hall Lane was also raised and question was asked if there could be some red bins – it was agreed the clerk to look in to this

Items for the next Agenda

Additional Bank Signatures

Update of the grit bin application

CCTV for the village – District Councillor David Busby agreed to look at the legal position and report at the next meeting.

Confirmation date of 2020 AGM – 19th May 2020

The meeting closed at 9.05 pm