

BURSTALL PARISH COUNCIL MEETING

Monday, 11 January 2021, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Monday, **11 January 2021**, scheduled for 7.30pm, when the following business will be transacted.

The meeting will be held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

As a member of the public, if you would like to attend the meeting, please contact the Clerk by 12pm on Monday 11 January 2021 for meeting log-in details.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 2 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 3 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 5 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Parish Council meeting held 9 November 2020
- 6 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Parish Council meeting held 9 November 2020, including update on the 'Speed Aware' sign project
- 7 **CO-OPTION:** to AGREE co-option to fill parish councillor vacancy
- 8 **PLANNING:**
 - i) to AGREE recommendation of approval of planning application DC/20/05375; Erection of a single-storey side extension; The Bungalow, Church Hill, Burstall
 - ii) Enso and EDF proposed solar farm planning applications
 - iii) to NOTE any planning decisions, including any received after publication of this notice

- 9 **FINANCE:**
- i) to APPROVE the following payments:

Salaries (Nov. & Dec. 2020)	(LGA1972, s139)	£378.96
Burstall Parochial Church Council	(LGA 1972, s215)	350.00
Suffolk.cloud	(LGA 1972, s139)	110.00
 - ii) to AGREE the November and December 2020 Budget and Precept Reports
 - iii) to AGREE to vire £1000.00 from the General Reserve Fund to budget heading 'Clerk's Salary' (to cover budget shortfall to the year-end)
 - iv) to AGREE to vire £35 from budget heading 'Admin' to budget heading 'ICO Fees' (to cover budget shortfall)
- 10 **STANDING ORDERS:** to AGREE to amend standing order 15(b)i to read 'serve on councillors by delivery, post or electronic means, at their residences, a signed summons confirming the date, time, place and the agenda.
- 11 **To AGREE 2021/22 MEETING DATES:** 2021 – 10 May (Annual Parish Council meeting), 12 July, 13 September, 8 November 2022 – 10 January, 14 March.
To AGREE date of 2021 Annual Parish meeting
- 12 **NEXT MEETING:** to AGREE the date and time of the next Parish Council meeting:
8 March 2021
- 13 **MATTERS RAISED BY MEMBERS:** to CONSIDER matters raised by members

Sue Frankis, Clerk to the Parish of Burstall
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