

# BURSTALL PARISH COUNCIL MEETING

Monday, 13 July 2020, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on Monday, **13 July 2020**, scheduled for 7.30pm, when the following business will be transacted.

The meeting will be held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

As a member of the public, if you would like to attend the meeting, please contact the Clerk by 12pm on Monday 13 July 2020 for meeting log-in details.

*Mrs S Frankis*

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

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## AGENDA

- 1 To RECEIVE and APPROVE apologies for absence
- 2 To RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 3 To CONFIRM the appointment of the Clerk & RFO
- 4 To CONSIDER comments from residents of the Parish on current agenda items
- 5 To RECEIVE the reports from the County and District Cllrs
- 6 To RECEIVE and CONFIRM the minutes of the Parish Council meetings held in May 2020 and 26 June 2020
- 7 To CONSIDER matters arising from the minutes of the Parish Council meeting held in May 2020 and 26 June 2020
- 8 To CONSIDER planning applications and to NOTE any planning decisions, including any received after publication of this notice
- 9 To approve the following payments:

SALC membership for 2020/21	£140.14
Currys PC World – office laptop & software	£378.99 (inc. £63.17 VAT)

Babergh District Council -2019 election charges £110.78  
Mrs S Frankis – laptop mouse and case £22.98 (inc. £3.83 VAT)  
Salaries £149.88

- 10 To AGREE the 2019/20 Annual Governance and Accountability Return (AGAR)
- 11 To AGREE the Year End Accounts as at 31 March 2020 and to ALLOCATE the General Fund
- 12 To AGREE the Asset Register as at 31 March 2020
- 13 To CONSIDER and AGREE additional bank signatories and internet banking
- 14 To AGREE the meeting dates for 2020/21 as:
  - 14 September 2020
  - 9 November 2020
  - 11 January 2021
  - 8 March 2021
  - Annual Parish Council meeting 10 May 2021
  - Annual Parish meeting – to be agreed
- 15 To CONSIDER matters raised by members

Sue Frankis, Clerk to the Parish of Burstall  
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