

BURSTALL PARISH COUNCIL MEETING

Monday, 13 September 2021, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Monday, 13 September 2021**, scheduled for 7.30pm, at Burstall Memorial Hall, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **CO-OPTION OF PARISH COUNCIL MEMBER**
- 2 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 3 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 4 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 5 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 6 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Parish Council meeting held on 12 July 2021
- 7 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Parish Council meeting held on 12 July 2021
- 8 **PLANNING:**
 - i) to CONSIDER planning applications – DC/20/05895 and DC/21/00060 (Enso proposed solar farms – re-consultations)
 - ii) East Anglia Three – further non-material change application consultation
 - iii) to NOTE any planning decisions, including any received after the publication of this notice
- 9 **FINANCE:**
 - i) to APPROVE the following payments:

Salaries (June, July & August 2021)	(LGA1972, ss101,111,112)	£494.48
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JAK Services (inv 1743)	(LGA 1972, s139, s215)	£370.00
JAK Services (inv 1755)	(LGA 1972, s139, s215)	£370.00
First Response Training & Supplies Ltd	(LGA 1972, s139)	£106.80
Piggy Power Batteries / Mrs S Frankis	(LGA 1972, s139)	£22.95

- ii) to AGREE the July and August 2021 Budget and Precept Reports
- iii) to AGREE the VAT reclaim of £53.99

- 10 **TRAFFIC IMPROVEMENT DRAFT PROPOSALS:** to CONSIDER the proposals as drafted by Cllr Fiske
- 11 **CORRESPONDENCE RECEIVED FROM A PARISHIONER:** to CONSIDER verge damage caused by waste lorries using the A1071/Burstall Road/Coronation Corner/Burstall Lane/Sproughton route as a short cut to the Gt. Blakenham waste facility
- 12 **RECORDS MANAGEMENT & DOCUMENT RETENTION POLICY:** to ADOPT a revised version (retention of all bank statements for a period of six years, previously one year)
- 13 **BABERGH DISTRICT COUNCIL 'WELCOME BACK FUNDING':** to AGREE the details of an application
- 14 **NEXT MEETING:** to AGREE the date and time of the next Parish Council meeting, 8 November 2021
- 15 **MATTERS RAISED BY MEMBERS:** to CONSIDER matters raised by members

Sue Frankis, Clerk to the Parish of Burstall

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