

BURSTALL PARISH COUNCIL MEETING

Monday, 13 March 2023, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Monday, 13 March 2023**, scheduled for 7.30pm, at Burstall Memorial Hall, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 2 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 3 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 5 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Parish Council meeting held 9 January 2023
- 6 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Parish Council meeting held 9 January 2023
- 7 **PLANNING:**
 - i) Enso application DC/21/00060
 - ii) EE Limited pre-planning application consultation
- 8 **FINANCE:**
 - i) to APPROVE the following payments:

40. Mrs S Frankis, December salary	LGA 1972, ss101,111,112	£109.89
41. printer paper / Mrs S Frankis	LGA 1972, s139	£12.70
42. Mrs S Frankis, January salary	LGA 1972, ss101,111,112	£282.56
43. CPRE	LGA 1972, s139	£36.00
44. Mrs S Frankis / HP Ink Jan. '23	LGA 1972, s139	£2.99
45. Mrs S Frankis / HP Ink Feb. '23	LGA 1972, s139	£2.99

46. Coddenham PC / Norton	LGA 1972, s139	£6.14
47. Mrs S Frankis, February salary	LGA 1972, ss101,111,112	£181.35

ii) to AGREE the January and February 2023 Budget and Precept Reports and Bank Statement Balances

iii) to AGREE to vire £30.00 from budget heading 'Training' to budget heading 'Web Fees'

- 9 **VILLAGE GRASS CUTTING CONTRACTOR:** to AGREE appointment of the contractor
- 10 **VILLAGE HALL CHARGES:** to AGREE to pay increased rental charges for Parish Council Meetings
- 11 Parish Council Elections 4th May 2023
- 12 To ADOPT the Risk Assessment and Management (Financial) 1 April 2022 to 31 March 2023
- 13 To ADOPT the Risk Management Strategy 2023
- 14 To ADOPT the Internal Control Statement 2023
- 15 To ADOPT the Risk Management Register 2023
- 16 To ADOPT the Internal Control Report 2023
- 17 To AGREE the 2023 Asset Register
- 18 **NEXT MEETING:** to CONFIRM the date and time of the next Parish Council meeting, 10 May 2023, following the Annual Parish Meeting
- 19 **MATTERS RAISED BY MEMBERS:** to CONSIDER matters raised by members

Sue Frankis, Clerk to the Parish of Burstall, email: burstall.pc@btinternet.com
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