

# BURSTALL PARISH COUNCIL MEETING

Monday, 11 July 2022, 7.30pm

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Monday, 11 July 2022**, scheduled for 7.30pm, when the following business will be transacted.

*Mrs S Frankis*

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

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## AGENDA

- 1 **APOLOGIES:** to RECEIVE and APPROVE apologies for absence
- 2 **DISPENSATIONS:** to RECEIVE any Declarations of Interest or to APPROVE such dispensation requests
- 3 **COMMENTS:** to CONSIDER comments from residents of the Parish on current agenda items
- 4 **REPORTS:** to RECEIVE the reports from the County and District Cllrs
- 5 **MINUTES:** to RECEIVE and CONFIRM the minutes of the Parish Council meeting held 9 May 2022
- 6 **MATTERS ARISING:** to CONSIDER matters arising from the minutes of the Parish Council meeting held 9 May 2022
- 7 **PLANNING:**
  - i) To **CONSIDER** planning applications and to NOTE any planning decisions, including any received after the publication of this notice
  - ii) **The East Anglian Green Energy Enablement (East Anglian GREEN) Consultation:** to AGREE the Parish Council response as submitted 10 June 2022 and as published on the Parish Council website
- 8 **FINANCE:**
  - i) to **APPROVE** the following payments:

8.JAK Services, inv. 1856 (LGA 1972, s139, s215)	£379.91
9.Gipping Press (LGA 1972, s139)	£75.80
10.Mrs S Frankis, April Salary (LGA 1972, ss101,111,112)	£213.80
11.Zurich Town & Parish (LGA 1972, s139)	£241.00
12.Mrs S Frankis, HP Ink (LGA 1972, s139)	£2.99
13.Heelis & Lodge (LGA 1972, s139)	£120.00
14.Burstall Village Hall (LGA 1972, s139)	£87.00

15. Burstall Village Hall (LGA 1972, s139)	£60.00
16. Mrs S Frankis, May Salary (LGA 1972, ss101,111,112)	£254.70
17. Mrs S Frankis, HP Ink (LGA 1972, s139)	£2.99
18. Mrs S Frankis, postage (LGA 1972, s139)	£5.44
19. JAK Services, inv. 1877 (LGA 1972, s139, s215)	£386.30
20. Mrs S Frankis, June Salary (LGA 1972, ss101,111,112)	£165.08

- ii) to **AGREE** the May and June 2022 Budget and Precept Reports and Bank Statement Balances
- iii) to **AGREE** to vire £11.00 from budget heading 'SALC Membership' and £20.00 from budget heading 'Newsletter Printing' to budget heading 'Insurance'
- iv) to **AGREE** to transfer £200.00 from the General Reserve to 2022/23 budget heading 'QEII Jubilee Celebrations'

9 **INTERNAL AUDIT / AUDITOR**

- i) to **RECEIVE** the 2021/22 Heelis & Lodge Internal Auditor Report
- ii) to **RECEIVE** and **AGREE** the 2021/22 Internal Auditor Action Plan
- iii) to **REVIEW** the Effectiveness of Internal Audit 2022/23
- v) to **APPOINT** the 2022/23 Internal Auditor

10 **STANDING ORDERS AND FINANCIAL REGULATIONS:** to **ADOPT** revised and updated versions

11 **DISPOSAL OF DOCUMENTS:** to **AGREE** to dispose of documents in accordance with the Burstall Parish Council Document Retention Policy

12 To **CONSIDER** a Burstall Parish Neighbourhood Plan

13 BMSDC UK Shared Prosperity Fund Engagement Response

14 **PARISH COUNCILLOR VACANCY**

- i) Babergh District Council notification that the vacancy due to the resignation of Cllr Burchnall can be filled by Co-option
- ii) Notification of a vacancy due to the resignation of Cllr Packard

15 **SPROUGHTON BURIAL GROUND COMMITTEE:** to **RECEIVE** update on request for meeting

16 **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 12 September 2022

17 **MATTERS RAISED BY MEMBERS:** to **CONSIDER** matters raised by members

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