

BURSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 10 January 2022 at 7.30pm

Present: Cllr Gasper (Chairman), Cllr Burchnall, Cllr Fiske, Cllr Fordham, Cllr Kerrison, Cllr Packard, Cllr K. Raby, Cllr L. Raby, Cllr Rawlings, Cllr Smith

In attendance: District Cllr Busby
Mrs S Frankis, Clerk & RFO to Burstall Parish Council

The meeting was chaired by Cllr Gasper.

Cllr Gasper expressed sadness on behalf of the Parish Council on the passing of Anna Cooper, wife of Cllr Andrew Cooper. The Council stood in a moment of silence. A sympathy card has been sent to Cllr Cooper and his family on behalf of Burstall Parish Council.

158 APOLOGIES: to RECEIVE and APPROVE Apologies for Absence

The Council resolved to accept the apologies received from Cllr Cooper for his absence due to personal commitments.

The Council unanimously resolved to approve an extended period of absence for Cllr Cooper due to his personal commitments, in order that he would not be disqualified for non-attendance of meetings. This resolution was made before the six-month time limit; the last meeting he attended was 12 July 2021.

County Cllr Hudson had offered to attend the meeting via mobile telephone.

159 DISPENSATIONS: to RECEIVE Declarations of Interest or to APPROVE such Dispensation Requests None were received.

160 COMMENTS: to RECEIVE Comments from Residents of the Parish on Current Agenda Items None were received.

161 REPORTS: to RECEIVE the Reports of the County and District Councillors

County Cllr newsletters had been received and circulated to the Council prior to the meeting. District Cllr Busby presented a verbal report to the meeting, which included details of the draft Joint Local Plan (at the suggestion of the Inspector, it has been agreed to split the plan into two sections) and energy infrastructure projects.

The Parish Council noted that the county councillor newsletters for November and December 2021 had been politically directive and were not appropriate for the parish council platform; the Council unanimously agreed to remove the reports from the Parish Council website.

Cllr Gasper asked Cllr Busby to arrange a Zoom meeting with Babergh District Council Planning Officer, Mr Philip Isbell, with regards to issues associated with the Anesco development; matters to be raised are to include:

- the outstanding revised Transport Management Plan due from Anesco Ltd
- problems experienced by Burstall residents associated with the Anesco Ltd development, approved by Babergh District Council
- the damage to roads and verges in Burstall, caused by delivery lorries to the Anesco Ltd development site
- the impact on Burstall residents which could occur from any future developments currently under consideration by Babergh District Council Planning Department.

162 MINUTES: to RECEIVE and CONFIRM the Minutes of the Parish Council Meeting held on 8 November 2021

The minutes of the Parish Council meeting held on 8 November 2021, having been circulated to the Council prior to the meeting, were confirmed as an accurate record of the meeting.

163 MATTERS ARISING: to CONSIDER Matters Arising from the Minutes of the Parish Council Meeting held on 8 November 2021

Cllr Fiske asked the Clerk to circulate his email regarding his concern of a possible financial cost of having dog litter bins to parishioners, to all councillors.

ACTION: The Clerk is to circulate Cllr Fiske's email to all Parish Councillors.

Cllr K. Raby advised that the S.I.D equipment has been received. Mr John Benton has agreed to take on the task of data collection and will produce subsequent reports for the Parish Council. The Council agreed to accept the offer of assistance from Hintlesham Parish Council to install the equipment. The S.I.D. unit will be installed on a two-site rota basis for four weeks at a time but will need to be stored off-site for one week in between each move. The Council agreed to find a temporary storage site amongst councillors outside of the meeting.

Cllr Packard asked where the responsibility lies for any damage or loss of the S.I.D. unit; the unit is the property of the Parish Council and will be insured against loss or damage under the Council's insurance cover.

Cllr K Raby advised that he had received a communication from the Queen's Platinum Jubilee Pageant Master with regards to the beacon lighting, suggesting a bugler play and a choir sing a given piece as the beacon is lit. Cllr K Raby advised there would be no financial impact as he proposed asking a villager / a village group if they would like to be involved. The Council are to agree the details outside of the meeting, due to the timeframe.

Cllr Gasper advised he had contacted the Babergh District Council Planning Enforcement Officer with regards to the Anesco Ltd development. The Enforcement Officer has met with Anesco Ltd and has asked them to submit a revised transport management plan, as the current plan isn't fit for purpose; this has not yet been forthcoming. Cllr Gasper asked Cllr Busby to take this up with the Enforcement Officer.

Cllr Gasper advised that he and Cllr Rawlings had attended monthly meetings, on-site, with Anesco Ltd however, the December meeting was cancelled, in agreement with both parties, due to the increasing Covid infection numbers.

The Clerk has submitted an online report to Suffolk County Council with regards to verge damage, report number 00344890, 13 December 2021. Report details – "verges have suffered significant damage and in a number of places nearly 0.5 metres of verge has been lost creating a trench off the tarmac; vehicle wheels could come off the road. This has happened because of HGV's delivering to the Anesco development site (evidence supported). Burstall Parish Council considers the problem needs investigating, the damage needs repairing, and mitigation measures need to be put in place to stop further erosion.

ACTION: The Clerk is to ask Suffolk County Council for an update on report number 00344890.

Minute number 21/22 141 and 152 / Burstall Proposed Traffic Improvements, as proposed by Cllr Fiske: the Clerk advised that Suffolk County Council has allocated a report number to the letter of proposals submitted, report number 342558, and that a decision of any actions to be taken should have been forthcoming by 17 December 2021; the Clerk has today sent a chasing enquiry to Suffolk County Council.

Minute number 21/22 142 and 152 / Verge Damage Caused by Waste Lorries using the A1071/Burstall Road/Coronation Corner/Burstall Lane/ Sproughton Route as a Short-Cut to the Gt. Blakenham Waste Facility: Babergh District Council has confirmed that having studied their vehicle tracker records, there have been some rounds that have regularly been using Burstall Lane as cut through, either to, or from, the tipping point at Gt. Blakenham. These rounds have been identified and Babergh District Council has agreed with their contractor that they will be issuing a reminder memo to all crews that the road is only to be used when collecting in the immediate area, or in specific circumstances, (such as if the A14 is shut or vehicle problem e.g., limp mode where they want to avoid 'A' roads. In these scenarios the crews would be required to obtain authorisation from their supervisor or a member of the Council's Waste Team).

164 PLANNING

There were no updates.

165 FINANCE:

i) to APPROVE Payments

The Council unanimously approved the following payments:

Salaries (October, November, December 2021)	LGA 1972, ss101, 111 & 102	£464.28
JAK Services (inv 1796)	LGA 1972, s139, s215	£185.00
JAK Services (inv 1814)	LGA 1972, s139, s215	£185.00
Elan City Ltd (S.I.D.)	Road Traffic Reg. Act 1984,s.72	£2,823.88

ii) to AGREE the November and December 2021 Budget and Precept Reports

The November and December 2021 Budget and Precept Reports, including the bank statement balances, having been circulated to the Council prior to the meeting, were agreed.

20:25 District Cllr Busby left the meeting.

iii) to AGREE the 2022/23 Budget and Precept Demand

The Council unanimously agreed to set the 2022/23 budget at £7,361.74 and to submit a precept demand for £7,361.74, a 2.20% decrease on the 2021/22 precept.

ACTION: The Clerk is to complete and submit the 2022/23 precept demand for £7,361.74.

iv) to AGREE to Vire from Precept Budget Headings

The Council unanimously agreed to vire:

£28.13 from Chairman's Allowance to Defibrillator Parts

£21.87 from Chairman's Allowance to Audit Fees

£8.13 from Web Fees to Audit Fees

£24.00 from General Reserve to Burial Ground Agreement

£350.00 from PCC Grass Cutting Grant to Grass Cutting

£20.00 from Newsletter Printing to Grass Cutting

166 SPROUGHTON BURIAL GROUND COMMITTEE: to RECEIVE Update on Request for Meeting

At the Burstall Parish Council meeting of 8 November 2021, at the request of Sproughton Parish Council (SPC), Burstall Parish Council agreed to propose a meeting agenda include consideration of i) how any future Agreement fee increases will be calculated and ii) on what basis increases will be decided (as put forward to SPC, 10 November 2021). On 11 November, SPC replied to advise that as soon as a meeting is arranged, they would be in touch. Following the SPC December meeting, the Clerk asked for an update; SPC advised that no meeting had been called as there were no urgent

issues to be considered. SPC also advised that until they have revised their Burial Ground Terms of Reference, they will not consider the co-option of the three Burstall Parish Council Committee members.

167 CPRE MEMBERSHIP: to AGREE to Renew the CPRE Membership

The Council unanimously agreed to renew the CPRE membership at a cost of £36.00

168 GRASS CUTTING CONTRACT

The Council unanimously agreed to ask JAK Services to undertake the 2022/23 grass cutting contract.

169 To AGREE 2022/23 Meeting Dates

The Council unanimously agreed to set the 2022/23 dates as follows –

9 May 2022	Annual Parish Meeting and Annual Parish Council Meeting
11 July 2022	Parish Council Meeting
12 September 2022	Parish Council Meeting
7 November 2022	Parish Council Meeting
9 January 2023	Parish Council Meeting
13 March 2023	Parish Council Meeting

ACTION: The Clerk is to notify Burstall Bowls Club of the 2022/23 meeting dates.

170 NEXT MEETING

The next meeting of the Council will be held at 7.30pm, on 14 March 2022 at the Burstall Village Hall.

171 To CONSIDER Matters Raised by Members

Cllr Fordham advised that he had been engaging with the community; the possibility of there being children’s play equipment at the village hall had been raised; he was advised this has been considered before and was deemed to be unviable.

Cllr Rawlings advised that the green around this village sign is filling up with discarded, real Christmas trees; these are due to be collected by Babergh District Council shortly.

Assuming that the requested meeting with Mr Philip Isbell of Babergh District Council is forthcoming, Cllr Gasper asked Councillors to submit any questions to be raised to the Clerk, for collation.

Cllr Gasper asked Cllrs Kerrison and Packard to look at the forthcoming Bramford to Twinstead consultation, in preparation for the Parish Council response. Cllr Fordham advised that National Grid has cancelled face to face public consultation presentations and that these are to be held virtually.

There being no other business, the meeting was closed at 8.55pm.

Signed

Date

Sue Frankis, Clerk to the Parish of Burstall, 24 Church Crescent, Sproughton IP8 3BJ

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