

BURSTALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 8 March 2021 at 7.32pm

Present: Cllr Gasper (Chairman), Cllr Cooper (Vice-chairman), Cllr Burchnall, Cllr Fiske, Cllr Fordham, Cllr K. Raby, Cllr Rawlings, Cllr Smith

In attendance: District Cllr Busby
County Cllr Hudson
Mrs S Frankis, Clerk & RFO to Burstall Parish Council

The meeting was held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The meeting was chaired by Cllr Gasper.

65 APOLOGIES: to RECEIVE Apologies for Absence

The Council resolved to receive apologies from Cllr L. Raby, for her absence due to a personal commitment.

66 DISPENSATIONS: to RECEIVE Declarations of Interest or to APPROVE such Dispensation Requests None were received.

67 COMMENTS: to CONSIDER Comments from Residents of the Parish on Current Agenda Items None to consider.

68 REPORTS: to RECEIVE the Reports of the County and District Councillors

The January and February 2021 Parish Newsletters, received from County Cllr Hudson, had been circulated to the Council, prior to the meeting.

Cllr Hudson advised that he continues to try to organise a meeting with James Cartlidge MP and Dan Poulter MP with Burstall Parish Council and CARE Suffolk members.

He advised that the County Council elections are to be held on 6 May 2021; he acknowledged this may present difficulties for some voters.

Cllr Hudson left the meeting.

The reports received from District Cllr Busby had been circulated to the Council, prior to the meeting.

Cllr Busby advised that Babergh District Council Cabinet will meet on Thursday, 11 March 2021; it is expected to be a lengthy meeting due to their consideration of the future of Belle Vue, Sudbury.

Cllr Cooper asked if there was any update regarding his enquiry of the status of planning application DC/17/02746. Cllr Busby agreed to pursue the matter.

Cllr Rawlings asked if there was any update on the new speed awareness sign that Cllr Hudson agreed to fund.

Action: The Clerk is to pursue the matter with Suffolk County Council Highways.

69 MINUTES: to RECEIVE and CONFIRM the Minutes of the Parish Council Meeting held 11 January 2021

The minutes of the Parish Council meeting held on 11 January 2021, having been circulated to the Council prior to the meeting, were confirmed as an accurate record of the meeting.

70 MATTERS ARISING: to CONSIDER Matters Arising from the Minutes of the Parish Council Meeting held 11 January 2021

There were no matters arising.

71 PLANNING: to NOTE any Planning Decisions Including any Received After Publication of the Agenda

Cllr Gasper advised that the Parish Council objection response to the Enso application had been submitted to Babergh District Council.

72 FINANCE:

i) to APPROVE Payments

The Council unanimously approved the following payments:

Salaries (January and February 2021)	LGA 1972, ss101, 111 & 102	£598.04
Acott Landscapes	LGA 1972, s139	£1,650.00

ii) to AGREE the January and February 2021 Budget and Precept Reports

The January and February 2021 Budget and Precept Reports, having been circulated to the Council prior to the meeting, were agreed.

73 INTERNAL CONTROL STATEMENT: to RECEIVE and AGREE the Internal Control Statement as at 31 March 2021

The Internal Control Statement as at 31 March 2021, having been circulated to the Council prior to the meeting, was agreed.

74 RISK STRATEGY: to AGREE the Risk Management Strategy 2021

The Risk Management Strategy 2021, having been circulated to the Council prior to the meeting, was agreed.

75 RISK ASSESSMENT and MANAGEMENT (FINANCIAL): to AGREE the Risk Assessment and Management (Financial) for the Period 1 April 2020 to 31 March 2021

The Risk Assessment and Management (Financial) for the period 1 April 2020 to 31 March 2021, having been circulated to the Council prior to the meeting, was agreed.

76 CO-OPTION POLICY: to ADOPT a Co-option Policy

The draft Co-option Policy, having been circulated to the Council prior to the meeting, was adopted.

77 INTERNAL AUDITOR: to AGREE the Continuing Appointment of Heelis & Lodge

The Council unanimously agreed to continue the appointment of Heelis & Lodge as the Parish Council's internal auditor.

78 ANNUAL PARISH COUNCIL MEETING: to AGREE Re-revised Date of the Annual Burstall Parish Council Meeting

The Council agreed not to change the date previously set of 10 May 2021.

Cllr Burchnall agreed to draft a Parish Council newsletter for distribution to the parish.

The Council agreed to add agenda items to consider a grant request received and the purchase of a Royal British Legion 'Tommy' statue.

79 GRANT REQUEST: To AGREE to Award a Grant Request

The Council agreed to award a grant of £25 for the parish Easter Egg Hunt.

80 ROYAL BRITISH LEGION ‘TOMMY’ STATUE

The Council unanimously agreed to purchase a Royal British Legion commemorative ‘Tommy’ statue.

81 NEXT MEETING: to AGREE the Date and Time of the next Parish Council Meeting

The next meeting of Burstall Parish Council is to be held on 10 May 2021, at 7.30pm.

82 To CONSIDER Matters Raised by Members

Cllr Gasper suggested the Parish Council should adopt a Remote Meeting Protocol. The Clerk is to circulate a draft document for adoption at the next Parish Council meeting.

Cllr Cooper asked Cllr Busby for clarification of pre-determination by a Planning Committee member. Cllr Busby advised a councillor would be required to sit at a meeting with an open mind but that they could have a view, prior to that meeting.

There being no other business, the meeting was closed at 8.11pm.

Signed

Date

Sue Frankis, Clerk to the Parish of Burstall

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