

BURSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 13 March 2023 at 7.38pm

Present: Cllr Gasper (Chair), Cllr Cooper (Vice-Chair), Cllr Godfrey, Cllr Kerrison

In attendance:

District Cllr D Busby

Mrs S Frankis, Clerk & RFO to Burstall Parish Council

The meeting was chaired by Cllr Gasper.

262 APOLOGIES: to RECEIVE and APPROVE Apologies for Absence

Apologies were received from Cllr Fiske for his absence due to the weather, from Cllrs K Raby and S Fordham for their absences due to personal commitments and from Cllr L Raby for her absence due to illness.

The Council unanimously agreed to approve all the apologies received.

262(i) DISPENSATIONS: to RECEIVE Declarations of Interest and/or to APPROVE such Dispensation Requests

Cllr Gasper declared an interest in agenda number 7(ii).

262(ii) COMMENTS: to RECEIVE Comments from Residents of the Parish on Current Agenda Items None were received.

263 REPORTS: to RECEIVE the Reports of the County and District Councillors

A report had been received from County Cllr Hudson prior to the meeting and circulated to the Council; the report has been published on the Parish Council website.

District Cllr Busby presented a verbal report.

264 MINUTES: to RECEIVE and CONFIRM the Minutes of the Parish Council Meeting held on 9 January 2023

The minutes of the Parish Council meeting held on 9 January 2023, having been circulated to the Council prior to the meeting, were confirmed as an accurate record of the meeting.

265 MATTERS ARISING: to CONSIDER Matters Arising from the Minutes of the Parish Council Meeting held on 9 January 2023

Re. minute 22/23 261: on 30 January 2023 the Clerk had reported the damage at Coronation Corner to Suffolk County Council (SCC) using their online reporting tool. The SCC response of 31 January to the report (number 00387593) was that works had been ordered to address the issue. To date, the damage has not been repaired and so the Clerk has today asked County Cllr Hudson to intervene.

The Council acknowledged the good news that there is to be a review into the National Grid's proposals, known as East Anglia GREEN by the Electricity Systems Operator; they are expected to undertake an independent and open-minded review to assess credible offshore options in detail.

Re. minute 22/23 261: Cllr Gasper advised that he had drafted an introduction for the Parish Council newsletter and asked that anyone with a submission to forward it to the Clerk.

Re. minute 22/23 255: planning application DC/23/00008 - Cllr Kerrison had sought the views of the neighbours to the property; he confirmed they had no objections to the proposals.

266 PLANNING:

(i) Enso Application DC/21/00060

A jointly signed letter has been sent to Arthur Charvonia, CEO of Babergh District Council (BDC), from Burstall Parish Council, Bramford Parish Council, Hintlesham & Chattisham Parish Council and CARE Suffolk to request a meeting, to discuss concerns about the integrity and validity of the process and decisions regarding the BDC / MSDC Planning Committee Enso cross-boundary application determinations.

CARE Suffolk is taking the lead on securing funding to take on a judicial review against the BDC Planning Committee decision of planning application DC/21/00060.

(ii) EE Limited Pre-Planning Application Consultation

The Council unanimously agreed to submit the draft response of objection.

ACTION: The Clerk is to send the letter of objection to Harlequin Group, the Acquisition and Town Planning Agents working on behalf of EE Limited (“EE”).

267 FINANCE:

(i) to APPROVE Payments

The Council unanimously approved the following payments:

40. Mrs S Frankis, December salary	LGA 1972, ss101,111,112	£109.89
41. printer paper / Mrs S Frankis	LGA 1972, s139	£12.70
42. Mrs S Frankis, January salary	LGA 1972, ss101,111,112	£282.56
43. CPRE	LGA 1972, s139	£36.00
44. Mrs S Frankis / HP Ink Jan. '23	LGA 1972, s139	£2.99
45. Mrs S Frankis / HP Ink Feb. '23	LGA 1972, s139	£2.99
46. Coddensham PC / Norton	LGA 1972, s139	£6.14
47. Mrs S Frankis, February salary	LGA 1972, ss101,111,112	£181.35
48. Mrs S Frankis / HP Ink March '23	LGA 1972, s139	£2.99

(ii) to AGREE the January and February 2023 Budget and Precept Reports

The January and February 2023 Budget and Precept Reports, including the bank statement balances, having been circulated to the Council prior to the meeting, were agreed. The bank statement balances had been verified by Cllr Kerrison.

(iii) to AGREE to Vire £30.00 from Budget Heading ‘Training’ to Budget Heading ‘Web Fees’

The Council unanimously agreed to vire £30.00 from budget heading ‘Training’ to budget heading ‘Web Fees’.

268 VILLAGE GRASS CUTTING CONTRACTOR

The Council considered quotes received from ‘Nosegay’ and ‘Grass Solutions Ltd’; the Council agreed to award the 2023/24 grass cutting contract to ‘Nosegay’ of Bramford.

The Council gave a vote of thanks to Cllr Cooper for dealing with the matter.

268(i) VILLAGE HALL CHARGES: to AGREE to Pay Increased Rental Charges for Parish Council Meetings

The Council unanimously agreed to accept the proposed charges of £47.00 for the use of the Hall for the Annual Parish Meeting, and £25.00 for the use of the Hall for a Parish Council meeting; the charge for the use of the Pavilion will be £15.00.

269 To ADOPT the Risk Assessment and Management (Financial) 1 April 2022 to 31 March 2023

The Council unanimously agreed to adopt the Risk Assessment and Management (Financial) 1 April 2022 to 31 March 2023, as circulated to the Council prior to the meeting.

270 To ADOPT the Risk Management Strategy 2023

The Council unanimously agreed to adopt the Risk Management Strategy 2023, as circulated to the Council prior to the meeting.

271 To ADOPT the Internal Control Statement 2023

The Council unanimously agreed to adopt the Internal Control Statement 2023, as circulated to the Council prior to the meeting.

272 To ADOPT the Risk Management Register 2023

The Council unanimously agreed to adopt the Risk Management Register 2023, as circulated to the Council prior to the meeting.

273 To ADOPT the Internal Control Report 2023

The Council unanimously agreed to adopt the Internal Control Report 2023, as circulated to the Council prior to the meeting.

274 To ADOPT the 2023 Asset Register

The Council unanimously agreed to adopt the 2023 Asset Register, as circulated to the Council prior to the meeting.

275 NEXT MEETING

The next meeting of the Parish Council will be held at on 10 May 2023 at Burstall Village Hall; the meeting will follow the Annual Parish Meeting scheduled to start at 7pm.

20:11 Cllr Cooper left the meeting.

The meeting was no longer quorate and so was closed.

Signed

Date

Sue Frankis, Clerk to the Parish of Burstall, 24 Church Crescent, Sproughton IP8 3BJ

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