

BURSTALL PARISH COUNCIL MEETING

Wednesday, 13th November 2024

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 13th November 2024**, scheduled for 7.30pm, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES**: to **RECEIVE and APPROVE** apologies for absence
- 2 **DISPENSATIONS**: to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests

Public Forum:
- 3 **REPORTS**: to **RECEIVE** the reports from the County and District Cllrs
- 4 **COMMENTS**: to **CONSIDER** comments from residents of the Parish on current agenda items
- 5 **MINUTES**: to **RECEIVE and CONFIRM** the minutes of the Annual Parish Council meeting held 11th September 2024
- 6 **MATTERS ARISING**: to **CONSIDER** matters arising from the minutes of the Parish Council meeting held 11th September 2024
- 7 **PLANNING**: to **AGREE** any actions
- 8 **FINANCE**:
 - i) to **APPROVE** the October and November 2024 Schedules of Payments
 - ii) to **AGREE** the September and October 2024 Budget and Precept Reports
 - iii) to **AGREE 2025-26 BUDGET & PRECEPT**
- 9 **NEW PAY SCALES**: to **AGREE** new 2024/25 NJC Pay Scale for the Parish Clerk, and to **AGREE** to Backdate the Increase to 1st April 2024

- 10 **MEETING**: to **CONFIRM** the date and time of the next Parish Council meeting, 8th January 2025
- 11 **MATTERS RAISED BY MEMBERS**: to **CONSIDER** matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall
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